

Members Present: Leighton Price, Alan Zanotti, Chris Pratt & Rich Knox

Absent: Charlie Bletzer & Dick Quintal

6:30 pm Meeting Called to Order

Public Comment:

No public comment at this time.

6:33 pm

Minutes:

Approval of Minutes

August 14, 2013 & August 28, 2013

Mr. Knox motions and Ms. Pratt seconds to approve minutes of both meetings.

Passed | 4-0-0

Permit Program for 2014: Mr. Burke presented a 2-tiered pricing for permits designed to encourage permit holders to not park in prime spaces but to park in less occupied spaces.

Tier 1 Permits – \$100.00/yr. - for use in all paid parking lots and in 4-hour permit exempt zones on-street.

Tier 2 Permits – \$50.00/yr. - for use in Water #1, (MBTA), Memorial Hall & North Street Lots as well as in 4-hour permit exempt zones on-street (see handout for more detailed information).

A discount would be offered on both tiers for Plymouth Residents and Plymouth Senior Residents. A higher amount would be charged for Downtown Resident permits which allow on-street parking at downtown meters.

The Board discussed that the age to qualify for a Plymouth Senior Resident permit should be set at age 66 (which is in line with Social Security) and that they may purchase their permits any time of the year for the same discounted price.

Mooring permits and North Street permits will be discontinued.

John Burke and staff will be meeting with the Harbormaster regarding the status and requirements for issuing Fishermen Permits.

Mr. Knox motions and Ms. Pratt seconds to increase all meter and pay station parking to \$1.00 per hour during the entire parking season.

Passed | 4-0-0

Transportation & Visitors Center: Mr. Burke and Mr. Price have been meeting with the consultants on the preliminary design plans for the center and the options have been narrowed down. Mr. Burke and Mr. Price have additional meetings scheduled with the consultants. There are several issues that still need to be addressed.

Union Street Parking: There has been and continues to be concern over the parking on Union Street. Mr. Burke will contact Ms. Park about addressing this issue.

Town Plans for Water Street: Three plans are under consideration for revitalizing Water Street. The construction will be done in phases starting with Nelson Park to the rotary and continuing from the rotary to Union Street. One of the plans includes bike lanes and wider walking paths, but it was not thought that head-in parking could be maintained with the addition of a bike path and a larger walking path. Board members expressed concerns that this would cause a significant financial impact on parking revenue. Board members also mentioned that local residents enjoy head-in parking to view the ocean – especially during the off season.

Board members thought that a letter to Jonathan Beder expressing some of the Board's concerns was needed (see the letter for details).

Mr. Zanotti motions and Ms. Pratt seconds that the revised plans retain head in parking on the waterfront as much as possible. Passed | 4-0-0

August Revenue Performance: Revenue from lots and on-street meter parking has increased from last year.

Updates:

Standish Avenue Time Limits: The change from 1 hour to 2 hour parking on Standish Avenue has been approved by the Traffic Committee and will go before the Selectmen for approval.

Bus/RV Lot: John Burke discussed with Captain McNamee our request that this be a bus only lot until 7:00pm, and the possibility of using it as a valet lot after 7:00pm. Matters yet to be addressed include putting it out to bid for valet services, monitoring of the lot, liability, minimum bid price, private valet service, and having the Town agree to these purposes. There also needs to be a means of keeping people from parking on the grass.

MBTA Lot: The appraisal is close to completion and will be submitted next week. GZA is an environmental firm that has offered go over the secondary source environment study that was done on this site and make a recommendation based on this remaining a parking lot. It was pointed out that any purchase of property, including this lot, must be endorsed by the Board of Selectmen.

Ms. Pratt motions and Mr. Zanotti second to hire GZA to evaluate and review the existing second source study at a cost not to exceed \$2,500. Passed: 4-0-0

Nelson Park: Parking violations are much reduced and the boulders are very effective in eliminating parking on the grass.

Request for Volunteer: The Board discussed having a member of the PGDC serve on the newly create Revenue Idea Task Force. Ms. Pratt has volunteered for this position.

Mr. Knox motions and Mr. Zanotti seconds that Ms. Pratt serve as the PGDC representative on the Revenue Idea Task Force. **Passed | 4-0-0**

Financial Matters:

Water Street Lots: The second rent payment for the 2 free lots on Water Street has been paid.

Mr. Knox motions and Mr. Zanotti seconds to pay Susan Connolly's September 2013 invoice. **Passed | 4-0-0**

Audit: Ms. Pratt indicated that the auditor has all the information needed and that we should have a draft within the next couple of weeks. She will place a call to find out the status on how close to completion it is.

MOA Status: Ms. Arrighi has reviewed the latest draft and made some minor changes. Mr. Price will be meeting with Ken Tavares regarding the MOA.

Disability Insurance: The Board discusses purchasing Long and Short Term Disability Insurance for 4 employees.

Ms. Pratt motions and Mr. Knox seconds to provide Long and Short Term Disability Insurance for the 4 full time eligible employees at a cost of \$2,310.00. **Passed | 4-0-0**

8:50 pm **Mr. Knox motions and Ms. Pratt seconds to adjourn the meeting.** **Passed | 4-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary